

**"BISHOP Karen"**  
**<karen.bishop@state.or.us>**

11/09/2011 03:09 PM

To "BAYHAM Chris", Alan Henning, Richard Kauffman, "Dubrow  
Matthew E", "(b) (6)", Kay Morrison

cc

bcc

Subject RE: Community involvement materials

2 attachments



Open HouseOption\_kb.docx open house flyer\_final.pdf

Hey there,

I'm attaching my suggested edits to the open house option - I tried to simplify and condense where possible, and bring it down a reading level or two. I really like the "strengths" table that you included in the open house option Chris, and I am thinking of working with that more and include a 'strengths and challenges' table to each approach - what do you think of that?

I've also attached the Open House flyer I created for distribution. It's been approved and reviewed so feel free to distribute.

For today's call, I'd like to focus on:

Your feedback on the approaches, and whether we need additional materials (poster, survey),  
Identifying the strengths and challenges to each approach,  
Brainstorming potential issues/questions that may arise at the open house,  
Getting your input on what we should do about the request for a "citizen's information" area, and  
Deciding on who will bring what.

I'd like to get a second draft of the materials together by COB tomorrow, for Jae's review.

Thanks for all of your great work! Talk to you all in about 20 minutes,  
Karen

-----Original Message-----

From: Kauffman.Richard@epamail.epa.gov [  
mailto:Kauffman.Richard@epamail.epa.gov]  
Sent: Wednesday, November 09, 2011 8:20 AM  
To: BISHOP Karen  
Subject: Re: Community involvement materials

Nice work!! I appreciate your edits on each of these documents.

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From: BISHOP Karen <karen.bishop@state.or.us>  
To: BAYHAM Chris <chris.bayham@state.or.us>, Alan  
Henning/R10/USEPA/US@EPA, Dubrow Matthew E  
<matthew.e.dubrow@state.or.us>, "(b) (6)"  
"(b) (6)" >, Kay Morrison/R10/USEPA/US@EPA,  
"Rkauffman@cdc.gov" <rkauffman@cdc.gov>  
Date: 11/08/2011 05:17 PM  
Subject: Community involvement materials

Hi everyone,  
I've attached copies of the various approaches, except for the open house option (just couldn't quite get to that today), with some edits/comments. I have tried to view these from the lens of someone in the community who will come in and pick up this informational sheet and understand it well enough to start asking specifics. They may need some more refinement yet. As far as the process write-up, that's going to be valuable for our conference call next week - (I think Dale is going to coordinate one for next Wednesday), to give to the larger group.

One thing: I think we need to be real careful about trying to prescribe how things are going to go, because I have a feeling this is going to potentially be a chaotic event, and we need to be prepared to handle a number of things that could come at us from left field. We can talk more about that on our communications call (tomorrow at 3:30), but the community is talking to one another and have made requests to have tables of their own.

I'll be able to review the open house option before our call tomorrow, and start thinking about the survey idea, which I think would still be valuable.  
Thanks,  
Karen

[attachment "Agency availability to community groups\_kb.docx" deleted by Richard Kauffman/R10/USEPA/US] [attachment "community communications committee\_KM\_KB.doc" deleted by Richard Kauffman/R10/USEPA/US] [attachment "Formal and Informal Information Meetings\_kb.docx" deleted by Richard Kauffman/R10/USEPA/US] [attachment "Open House write-up\_kb.doc" deleted by Richard Kauffman/R10/USEPA/US] [attachment "Regular conference calls with members of the community\_kb.doc" deleted by Richard Kauffman/R10/USEPA/US]